12 June 1968

MEMORANDUM FOR: Senior Records Administration Officers and
                  Senior Historical Officers for
                  DDI
                  DDP
                  DDS
                  DDS&T

SUBJECT   : Collection of Materials for Presidential Libraries

1.   President Johnson has requested the head of each Agency to cooperate with the National Archives and Records Service, GSA to establish a continuing program to collect copies of historical material to enhance the usefulness of all future Presidential Libraries.   The Establishment of such a Program in this Agency will require cooperation and support in every component and the active participation of each RMO and Historical Officer.

2.   The Director has appointed the CIA Records Administration Officer as the Agency Liaison Officer with the Office of Presidential Libraries at National Archives for this Project.   The Senior Records Administration Officer of each Directorate and his counterpart, the Senior Historical Officer of each Directorate are hereby established as members of the CIA Presidential Libraries Committee.   Under the Chairmanship of the CIA Records Administration Officer this Committee will develop and implement the procedures for the collection, review and transmittal of material for Presidential Libraries.

3. In each component of the Agency the Records Management

Officers and Historical Officers shall be provided instructions

concerning the selection, identification, and transfer of material

for all future Presidential Libraries.

4. Specific action with regard to the current contributions

for the LBJ Presidential Library will be guided by the attached list

of suggestions provided by the National Archives.

5. Because this project has the personal interest of the

President this Agency desires to respond in a ~~meaningful~~ *meaningful* way.

STAT

Attachment

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Missing Attachment